

Meeting:	Pavenham Parish Council 13 th March 2024 at 7.30pm
Council Members in attendance:	Cllr. Thomas Beazley (TB) Cllr. Sara Darlow (SD) Cllr. Caroline O'Neill (CO) Cllr. Katie Sharpe (KS) Cllr. David Smith (DS) Cllr. Jon Abbott (JA)
Apologies Received	Cllr. Doug McMurdo (DM) Cllr. Gareth D'Cruze (GDC)
Borough Council Member:	Cllr. Doug McMurdo (DM) – Apologies given
Clerk to the Council:	Rosemary Plum (RP) – Apologies given
Minutes taken by:	Cllr. Sara Darlow
Public Attendance	3

MINUTES OF MEETING

Welcome

1. Apologies for Absence

2. Declarations of Pecuniary and non-Pecuniary Interest

- a) Completion of Declarations for Register of Interests

Declaration were received from:

Cllr. Thomas Beazley (TB) – NDP and several

3. Open Forum (*limited to 15 mins*)

- a) Resident enquiry - postal service – Last collection was 5.30pm and is now last collection is 9am. The mailbox is a priority collection, how is this correct? Also we have several businesses in the village, and they now have to drive to Oakley to get a later collection.

Would like the parish council to write to Royal Mail (and possible the MP) to review this service as in the interest of the village we have an evening post collection rather than 9am only. **ACTION to send email to RM & MP**

- b) **ACTION to add the list of planning applications to the agenda**

- c) Resident enquiry - Do we have an update on the Derwent Cottage sign – see previous council meetings
- d) Resident enquiry - Do we have an update on the demolition of the garages down close road **ACTION to follow up**
- e) Trees in Tandy's close are over hanging the road **ACTION follow up with BPHA**
- f) Chris & Jan - Drains down mill lane are full and need to be cleared **ACTION to report to the council**

4. Minutes of Previous Meeting

The minutes were agreed as a true reflection of the meeting and signed by the Chair.

PROPOSED: Cllr.

SECONDED: Cllr.

Note amendments –

Page 1 – Jon Abbot should be under apologies for absence for parish council rather than borough

Page 2 – Speedwatch group, the note should reflect that this was not to set the Speedwatch group back up until we have everything else in place. DS also raised this issue on the night.

Page 3 – Remove Section 106 reference for the village hall funding

Page 6 – Remove reference to distributing the questionnaire as this was done in December

5. Matters Arising from the Minutes (*for information only*)

- a. None

6. Clerk's Report (*for information only*)

Clerk not in attendance. Report provided to TB.

- 1. Apologies received from Cllr. McMurdo
- 2. NDP summary attached. The Clerk is happy to continue providing admin support once the new group is convened. Website has been updated accordingly.
- 3. Planning updates – see attached validations and decisions. Nothing unusual to report.
- 4. Crime Report – Resident, John Stamford has asked for this to be added as a Standing Order at each meeting. There is no incidence or crime to report for this meeting.
- 5. Village Bus – Chair, Cllr. Darlow and Clerk have been invited to the New Community Minibus official launch on 5th April.
- 6. Financial Report – circulated to all members. Please note that although £1,750 in Ward Funding was allocated by Cllr. McMurdo, we will now be received £1,100 as per quote for handmade noticeboard. The Borough have confirmed the funds have been approved.
- 7. Minutes have been updated on website and new traffic data page is being created by end of this week.

7. Borough Council Report

- a) Update – Cllr. Doug McMurdo
Councillor not in attendance.

8. Neighbourhood Development Plan

- a) Update
Clerk provided attached updated.
Cllr. Jon Abbot – Not aware of any government change to NDPs.
Pavenham hasn't had any allocation of housing and the new local plan also doesn't have any housing allocated to Pavenham, although yet to be signed off.
Borough will always consider an NDP.
Development outside the SPA will likely to be refused unless the SPA is reviewed.
- b) Appoint PC representative – Cllr. Darlow
 - a. **ACTION Cllr. Darlow to have a look at reviewing the questionnaires**
 - b. **ACTION Cllr. Darlow to meet with Andy Lockwood – Stevington, Cllr. O'Neill to support**
 - c. **ACTION Cllr. Darlow advert in the villager for support**

9. Planning Matters

- a) Amery Mill Lane – Fell some beeches – permitted
- b) Derwent Cottages – Internal works – pending
- c) Pax Hill – Conversion to house – permitted
- d) West End – Replacement of windows – permitted
- e) Dale Cottage – Pollard some trees and remove Alder to ground level – permitted
- f) Burrwood Cottage – crown reduction of trees - permitted

10. Highways Maintenance

- a) Cllr. D'Cruze - Raised in Jan that the drains in The Bury appeared to be full of detritus, I'm pleased to report that I saw a team at the Bury on the 12th March cleaning the drains.
- b) Several potholes have been noted and will be reported to the borough
- c) The Bury – replacement of the pavements – **ACTION Cllr. Abbot to check with the borough where this is on the list**
- d) **ACTION to get Jim Weir to attend future meeting (Annual if possible)**

11. Traffic Management & Speedwatch Group

- a) Update – Cllr. Smith
Continue to monitor the traffic and the speed. Moved the sensor to just opposite Hurdlefoot house. We have been told that we have a problem there, traffic leaving the village is worse than entering the village.
3% of the traffic eastbound is exceeding 46mph
1.3% of the traffic westbound is exceeding 46mph

Option to put two on one post and review the analysis that is received
Grateful for Cllr. Smith to getting the signs and data to work

- b) Speed sign – **ACTION to follow up again**
- c) Flood warning signs – Cllr. Abbot & Cllr. McMurdo has raised that the signs are not working, this has been raised to the manufacturer.
ACTION for Cllr. Abbot to provide an update at the next meeting

12. Crime Report

- a) There is no incidence or crime to report for the period 14th to the 28th February
- b) Going forward to add any crime reports to the Facebook site (where there is something to report, no need to put a nil report on the Facebook site)

13. Environment

- a) Spinney & Trees – Update Cllr. D’Cruze
Due to the strong winds in January a tree had fallen into the garden of a parishioner in The Bury, this was logged with the council 22nd January reference G01613, and the council have removed the tree. The homeowner raised their concerns about several trees in the Bury Tree Belt being in poor condition and were worried they may be at risk of falling. I requested that the council inspect these trees on 29th January reference G02425 but as far as I am aware this has not been carried out.
ACTION confirm with borough that a tree survey is to be completed
- b) Footpaths update – Cllr. O’Neill
Not much to report regarding footpaths. All accessible but very slippery and muddy.
Fallen tree in The Spinney at the bottom of Mill Lane reported to Borough and a job reference recorded. The tree has not been removed yet.
The path leading up towards Harrold at the back of The Retreat has been cut back and is easier to use now.
Thank given to all the farmers who maintain our network of paths for all to enjoy the beautiful countryside surrounding Pavenham.
- c) Path Clearing – **ACTION 27th April @ 10am**
Cllr. Darlow to add to villager and set up a Facebook event
- d) Installation of litter signage
ACTION – Cllr’s. to think about wording and come back to Cllr. Beazley with ideas

14. Community Matters

a) Good Neighbour Scheme – update Cllr. Darlow

We now have a full committee in place and the service will launch on Monday 22nd April.

We have applied and been successful in securing a startup grant from BRCC of £300, this will cover startup costs such as insurance, phone costs and leaflet/business card printing. This is due to be paid in the next few days. We are in the process of gathering all required paperwork from volunteers, this includes DBS checks, safeguarding training, declarations from all volunteers and any volunteer drivers and photos to provide all volunteers GNS ID badges.

A phone rota is being set up, which will initially be manned by the committee on a weekly rota, the phone number of the group is 07384 677998 and email pavenham.good.neighbours@gmail.com

We are having a celebration service in The Cock between 4-6pm on the 22nd April should anyone wish to come along.

b) Local bus services

I. Launch of new Villager Bus Service

Chair, Cllr. Darlow and Clerk have been invited to the New Community Minibus official launch on 5th April.

II. Update Cllr. Darlow

The bus services recently have been better due to the flooding and therefore the services only being able to go to Carlton due to flooding at Harrold.

We did see a poor service on Saturday with no service until after midday which was unusual.

There has been a recent survey on local bus services which was promoted to the village to complete, we await the results from Bedford Borough and next steps.

I will be touching base with both Grant Palmer and The Villager Bus in the next couple of months, mainly Grant Palmer to review their current service stats compared to the previous year.

c) Phone Box – **ACTION Cllr. Beazley to complete the paperwork**

d) Postal Service Changes – covered in open forum

15. Financial Update

a) Financial report

Report circulated prior to meeting.

Two payments clerk salary and election costs

ACTION review the election costs –

Cost of polling cards and postage against the last election and the borough spending polling cards in 2 envelopes rather than 1

Staffing costs based on the re-count for the mayor

b) Payments to be ratified

Accounts to be ratified were circulated to members prior to the meeting.

PROPOSED: Cllr. Abbot

SECONDED: Cllr. Smith

c) Online banking update

d) Call for grass cutting tenders

16. Correspondence

Nothing to report.

17. Date of Next Meeting:

Annual Parish Meeting: Wednesday, 15th May 2024

The meeting was closed by the Chair at 9.30pm

Signed as a true reflection of the meeting:

Signed	
Dated	15 th May 2024

Chair