

I hereby give notice that a **MEETING of PAVENHAM PARISH COUNCIL**
will be held at:

Pavenham Village Hall

on Wednesday 28th September 2022
(re-scheduling of meeting postponed from 14th September 2022)
at 7.30pm

AGENDA

- 1) Welcome & Introductions**
- 2) Apologies for Absence**
- 3) Declarations of Pecuniary and non-Pecuniary Interest**
 - a) Signing-in of new Councillor, Sara Darlow
- 4) Consideration of Dispensation**
- 5) Public Open Session (limited to 15mins)**
- 6) Minutes of Previous Meeting**
- 7) Matters Arising from the Minutes**
- 8) Correspondence**
 - a) Mr Middleton: Council large waste collection
 - b) John Adjei: Booking Village Hall
 - c) BPHA House Exchange S106 property in Pavenham
 - d) Letter from Borough Council regarding complaint received about the Chair
 - e) Mr Harold Purser
- 9) Financial Update**
 - a) Finance software
 - b) Electronic banking
 - c) Bank Mandates
 - d) Kompan play equipment
 - e) Purchase of Arnold Baker Local Council Admin Manual 13th edition
- 10) Accounts for Approval**
 - a) Chris Horne – Grass Cutting
 - b) Glasdon UK Ltd- Dustbin for West End
 - c) David Smith – web hosting
 - d) Clerks Salary & Contract
 - e) Clerks Expenses
- 11) Planning Applications Received**
 - a) 22/01923/LDE. Thomas Beazley at East End to retain hard standing created by Network Rail for agricultural storage
 - b) 22/01875/TPO. Crown lift on weeping beech tree at 32, The Bury, Lodge

- c) 22/01379/LBC new wrought iron fence to Stable Lodge, Church Lane, Pavenham

12) Environment

- a) Highways & Footpaths
- b) Weeds and gutter clearing
- c) Clearing of overgrown verges along pavements
- d) Condition of footpath along The Bury
- e) Condition of pavements outside The Leys/The Old Bakehouse
- f) Update on footpaths
- g) Maintenance of Trees trees adjacent to the highway not in private ownership. Who is responsible?
- h) Dead trees along The Straight and Close Road
- i) Spinney maintenance
- j) Street signs
 - I. Sign at entrance to Pavenham – can they be reviewed and improved?
 - II. The sign in The Bury is broken – who is responsible for replacement
 - III. Email from Mr Harry Summers re speed and other signs
- k) Lack of dog bins in the village
- l) Speed discussion - option to propose 20mph through the village
- m) Hedgehog Boxes – is there an option to purchase?
- n) Discussion about The Spinney and what tree work needs undertaking from the report previously completed

13) Neighbourhood Development Plan

- a) Plan Update

14) East-West Rail

- a) Local Plan Update

15) Local Plan

16) Communications & PR

- a) Website
- b) Social Media

17) Events

- a) Village Christmas Tree
- b) Other events
- c) Commemoration of Queen Elizabeth II
- d) Accession of King Charles III

18) Date of Next Meeting:

16th November 2022

Members of the public are cordially invited to attend this meeting.

Signed	 <i>Clerk to the Council</i>
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Dated	12 th September 2022
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